

Westgate Community Farm
1130 Wabasso Drive
West Palm Beach, Florida, 33409
TheGateFarm@gmail.com
www.westgatecommunityfarm.com
(863) 417-5479



Hiring: Farm Manager

About Us: The Westgate Community Farm is a productive fruit and vegetable farm serving the Westgate neighborhood of West Palm Beach. The farm offers neighbors fresh produce, community garden plots, educational opportunities, and a lush community green space. We host two weekly on-site markets where we sell the farm's produce and plants. The Westgate Community Farm is a project of the Westgate CRA. <http://www.westgatecra.org/>

The current managers are moving on from the Westgate Community Farm to start their own farm. Therefore, we are seeking a passionate and dedicated individual to join the current farm team. They will assume the role of managing the farm, after a four-month training period. This individual will contract directly with the Westgate CRA and work alongside the Assistant Farm Manager through the 2019-2020 season.

Position Details:

- 32 hours per week, seasonal (46 weeks)
 - three-four weekdays and every Saturday, 8am- 2pm
- November 1st start date
- Our season starts at the beginning of August and runs to the end of June

The Farm Manager is responsible for the following:

Farm Management

- Implement crop production plan for continual harvest throughout season
- Use farm tractor for field cultivation
- Harvest, wash, and pack produce for market
- Manage bi-weekly farm stand: Set up attractive market display, engage with a diverse clientele, oversee SNAP incentive program
- Maintain planting, harvest and market records
- Monitor and control pests organically
- Maintain attractive and neat farm spaces
- Maintain farm equipment, tools and infrastructure
- Lead volunteers in farm work

Educational Programming

- Coordinate and lead occasional farm education events for people of all ages, which can include field trips, farm tours, cooking and nutrition demos, Children's Garden activities, and community-led workshops
- Maintain Children's Garden

Community Outreach

- Promote the farm and its' programs to the Westgate Community
- Maintain collaborations and key partnerships
- Maintain website and social media presence

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Financial Management

- Manage farm budget and aim to meet financial goals
- Report all farm income to CRA bookkeeper
- Maintain accurate records of income and expenses using Microsoft Excel
- Manage Fresh Access Bucks partnership (a statewide SNAP incentive program) and record Fresh Access Bucks sales using the FM Tracks online tool

Required qualifications and attributes:

- Experience working on an organic farm; one full season preferred
- Skills, experience and demonstrated interest in sustainable agriculture
- Experience leading hands-on educational programs
- Conversationally fluent in Spanish
- Ability to work well with a diverse group of people
- Promote collaborative staff dynamic
- Reliability, flexibility, and motivated to take initiative
- Must be able to lift 40 lbs above your waist and be willing to work in all weather conditions
- Must own a vehicle

Compensation:

- \$18/ hr hourly pay rate
- Produce for personal consumption

To apply: Email thegatefarm@gmail.com with a resume, cover letter and two references. We will be in touch with qualified applicants to schedule a brief phone interview, followed by an on-site working interview with the farmers.